

Transfer Ownership of Lockboxes Between GPR Members

Question:

I am an active subscriber with Sentrilock, and I want to transfer my lockboxes to another GPR member. How do I do this?

Answer:

You can transfer the lockboxes yourself, follow these instructions:



- Lockbox must be in Owners inventory and both parties must be Greater Piedmont REALTOR® members and subscribe to SentiKey.
- Lockbox Owner opens the Sentikey Real Estate app on their mobile device.
- Lockbox Owner goes to My Lockboxes and chooses Take/Remove Ownership from the menu.
- Lockbox Owner will Press ENT on the Lockbox and the app will confirm when ownership has been removed.
- Lockbox Recipient will go to My Lockboxes and choose Take/Remove Ownership from the menu.
- Lockbox Recipient will press ENT on the Lockbox and the app will confirm when ownership has been applied to the Lockbox.

Or Greater Piedmont REALTORS® can do the transfer for a \$10.00 fee (per box) Call the office at 540-347-4866

Contact the office at 540-347-4866 to transfer a lockbox to a non Greater Piedmont REALTORS® member \$50.00 fee