

Piedmont School of Realty

47 Garrett St., Warrenton, VA 20186

Phone: 540.347.4866 E-mail: educ@gprealtors.net

INSTRUCTOR APPLICATION

Name

First Name

Last Name

Address

Street Name

City/State/Postal Code

Brokerage or
Company

+

Office Phone

Phone

+

Mobile Phone

E-mail Address

Designation(s) / Certification(s) you hold

What would you consider is your Speciality
in regards to Real Estate Education?

What Courses would you be interested in
being certified to instruct in the future for
CE/PL?

REQUIRED ATTACHMENTS

- Signed Instructor Application
- Copy of DPOR License (REALTOR® Instructors only)
- Instructor DPOR Resume
- Provide 5 Fun Facts & a Current Headshot via E-Mail to educ@gprealtors.net

☐ I have read the General Instructor Guidelines and agree to follow those terms & conditions.

Name & Signature

Date

Approval

General Instructor Guidelines

Advantages

- Instructor may provide a welcome announcement about them/their business at the beginning of the workshop/class/seminar as part of their PPT package
- Piedmont School of Realty will introduce the instructor and their contact information linked to the provided PPT slide
- Instructor may provide a 1-page flyer about them/their business including a photo/headshot, company logo/business name, information about company, and contact info that can be distributed to class attendees
- If the instructor is also the class sponsor, they may provide handouts, business cards, marketing materials to class attendees

Instructor Guidelines

- The instructor will provide the needed DPOR requirements to submit through Piedmont School of Realty
 - The instructor/course developer maintains exclusive rights to their material
- Instructor evaluations will be provided after each class
- Instructor and Piedmont School of Realty will negotiate financial compensation when applicable
- Piedmont School of Realty will determine the pricing of the course for attendees
- Piedmont School of Realty has discretion on course selection and scheduling
- Instructors are expected to continuously update their teaching skills to ensure the highest educational standards are met.
- Course must be approved by DPOR before Piedmont School of Realty will decide to utilize it

Requirements

- Must maintain Piedmont School/GPR® neutrality
 - Instructor cannot promote non-GPR® classes during the class
- Any materials distributed to students must be associated with Piedmont School of Realty
- Must receive PPT slides/class handouts within 5 business days of the class
- If a REALTOR® instructor-needs to hold an active VA Real Estate license
- Needs to be an approved DPOR instructor, or be willing to work with Education Director to receive approval